

Taxation Sub-Committee

Report to the Bursars' Committee

October 2022

The following business has been looked at since May 2022.

Income tax

Taxation of accommodation provided by colleges to heads of houses – exemptions under s99(1) or s99(2) – A meeting was held on 21st September with representatives from HMRC, Robert Gardiner, Senior Bursar at Caius College, Cambridge, Mike Huggins, Bursar at Worcester College, Oxford and Matthew Russel, Head of Office of Intercollegiate Services, Cambridge to discuss section 99 (2) to exempt the provision of accommodation for Heads of Houses of Oxbridge Colleges in most circumstances, and was very positive. HMRC have requested information and a definition on the role of Heads of Houses across the Oxford and Cambridge colleges to demonstrate that the role is common to Colleges but different to Universities in Oxbridge and outside. Conversations are continuing and Bursars will be kept informed.

Taxation of supervision payments – The Task and Finish Group, established to examine the undergraduate supervision system, has concluded its work. [The webpage](#) has been updated to reflect this and Colleges are encouraged to point the 'Justice for Supervisors' campaign to this page.

National insurance – Note sent on 05/07/2022 about the increase in National Insurance thresholds from 6 July 2022. The primary threshold £242 per week and £1,048 per month, equivalent to £12,570 per year (increased from £9,880 per year).

Mileage Allowance – Note sent on 05/07/2022 to confirm that HMRC will not review the current mileage allowance rates.

Rates – Information on application deadline for Colleges to apply for the Covid-19 Additional Relief Fund (CARF) was extended ultimately to 30th September 2022.

<u>Corporation tax</u>	No developments to note.
<u>Value-added tax</u>	
<u>Council tax</u>	
<u>Overseas taxes</u>	
<u>Customs duties</u>	
<u>Apprenticeship levy</u>	

RG Gardiner

Senior Bursar, Gonville & Caius College, Chair of Taxation Sub-Committee

17th October 2022

Taxation Sub-Committee**Report to the Bursars' Committee – Lent/Easter term activity****May 2023**

The following business has been looked at since Michaelmas 2022.

Income tax/PAYE

Taxation of accommodation provided by colleges to heads of houses – exemptions under s99(1) or s99(2) – Entries for 3 Cambridge Heads of Houses have now been submitted to HMRC. These submissions are in response to HMRC's request to demonstrate that the role of Head of House (HoH) is common to colleges but different to Universities in Oxbridge and outside. HMRC will review the information and revert back. Information is being gathered by Mike Huggins for Oxford HoHs, to hopefully be submitted as further evidence along with additional entries from Cambridge in due course.

Taxation of vouchers - The Bursar of Clare circulated a note on the taxation of vouchers, for eye tests specifically but of general application for voucher-paid services provided by employers for employees. It explains how to ensure tax relief for individuals.

National insurance – Note sent on 21/11/2022 confirming the changes for employers and employees which introduced and then withdrew the additional amount in anticipation of the now-abandoned Health and Social Care Levy.

Rates – A new valuation will apply from 1 April 2024. Gerald Eve will assist in negotiating valuation bases for universities generally and Oxbridge colleges specifically. The work will be funded from a periodic levy.

VAT manual – The regular update will be prepared shortly.

<u>Corporation tax</u>	No developments to note.
<u>Value-added tax</u>	
<u>Council tax</u>	
<u>Overseas taxes</u>	
<u>Customs duties</u>	
<u>Apprenticeship levy</u>	

RG Gardiner

Senior Bursar, Gonville & Caius College, Chair of Taxation Sub-Committee

30th May 2023

Taxation Sub-Committee**Report to the Bursars' Committee – Lent/Easter term activity****July 2023**

The following business has been looked at since May 2023

Income tax/PAYE

Taxable benefits – fellows' dining privileges – The incoming and out-going chairs met Peters Elworthy and Moore to discuss current law and practice. It was agreed PEM would provide short information to headline level for Bursars and a tax briefing in Michaelmas term on this topic. The out-going chair had received some formal request for information from colleges who were concerned about their practices and given the lapse of time since there was last coordinated agreement of what constitutes a taxable benefit and what does not, it was ripe for review.

Taxation of student invigilators – The question of whether these are employees for tax and payrolling purposes was examined. 2 members of the committee reported that they do not payroll invigilators; 3 reported that they do. As a grey area, colleges may wish to complete the HMRC employment tool to drive or support decisions to payroll or not.

Taxation of accommodation provided by colleges to heads of houses – exemptions under s99(1) or s99(2) – Entries for 4 Cambridge Heads of Houses have now been submitted to HMRC. These submissions are in response to HMRC's request to demonstrate that the role of Head of House (HoH) is common to colleges but different to Universities in Oxbridge and outside. HMRC will review the information and revert back. Some information for Oxford HoHs has been received to be submitted as further evidence.

VAT manual – The regular update will be issued during the summer.

<u>Corporation tax</u>	No developments to note.
<u>Value-added tax</u>	
<u>Council tax</u>	
<u>Overseas taxes</u>	
<u>Customs duties</u>	
<u>Apprenticeship levy</u>	
<u>National insurance</u>	
<u>Rates</u>	

RG Gardiner

Senior Bursar, Gonville & Caius College, Chair of Taxation Sub-Committee

5th July 2023